



# LULAC National convention & exposition



▶ July 31  
August 5  
2023



ALBUQUERQUE  
NEW MEXICO

## FTI AGENDA

MONDAY, JULY 31

Agency Forums  
FTI Registration 12:00PM-4:00PM

TUESDAY, AUGUST 1,

Registration 7:00AM-5:00PM  
Opening Ceremony - Leadership Plenary Session  
SES Leadership and Development Training

WEDNESDAY, AUGUST 2

SES Leadership and Development Training  
Young Professional and Collegiate Symposium

THURSDAY, AUGUST 3

SES Leadership and Development Training

FRIDAY, AUGUST 4

SES Leadership and Development Training  
FTI Closing Ceremony

[LULAC.org/convention23](https://LULAC.org/convention23)



## League of United Latin American Citizens 2023 Federal Training Institute Senior Executive Service & Leadership Development Training

Request for Workshop Proposal: Application Package

LULAC is pleased to announce the Request for Proposals for the 2023 Federal Training Institute Senior Executive and Leadership Development Training Workshops are now open. The Federal Training Institute will offer a series of leadership workshops that will take place from July 31, 2023 to August 5, 2023 in Albuquerque, New Mexico. We invite you to submit a proposal to present at the aforementioned event.

We request that presenters agree to contribute their time and expertise *pro-bono* and **submit a copy of your workshop PowerPoint presentation or a handout** related to the session **before July 25, 2023**. These items will be shared via the FTI website with all FTI attendees after the FTI has ended.

Your collaboration, expertise, and knowledge will help nurture the development, growth, and motivation of government employees and/or those pursuing a career in the government. It will also encourage them to maximize their talents and pursue leadership positions.

The deadline to submit proposals is ***Tuesday, February 21, 2023***. We look forward to your participation.

Sara E. Clemente Sosa  
Director of Federal Affairs  
The League of United Latin American Citizens (LULAC)

We invite you to join the LULAC FTI Committee as a workshop presenter. Please fill out the following pages and be sure to submit your proposal ASAP but no later than *Tuesday, February 21, 2023*. All information is required.

## **A. Contact Information:**

a. Name:

b. Title:

c. Grade (if applicable):

d. Agency/Company/Organization

e. Address:

f. City, State, Zip Code

g. Email:

h. Provide telephone number where you can be reached before and during the FTI:

i. Office Phone:

ii. Office Cell:

iii. Personal Cell:

i. Do you want to share your contact information with attendees via the LULAC FTI website? If so, please submit the information you would like to share (email, phone number, etc.). If you do not wish to share your contact information, please leave this page blank and continue on to page 3.

i. Name:

ii. Organization:

iii. Title:

iv. Email:

v. Phone Number:

## **B. Biography\* (2,000 characters or less):**

## **C. Photograph**

All selected workshop presenters are asked to submit a photo ("PNG"/"JPG" files with 300 DPI resolution) when submitting proposal. The same may be placed on the FTI website. Please attach photo as a *separate file* when submitting application package to [fticollegiate@gmail.com](mailto:fticollegiate@gmail.com).

## **D. Workshop Information**

- a. Title:
  
- b. Workshop Objective
  
- c. Workshop Description (2000 characters or less)

\*\* We ask that all workshop PowerPoint presentations be submitted to [fficollegiate@gmail.com](mailto:fficollegiate@gmail.com) at least two weeks before the presentation date.

## E. Presentation Track (Required)\*

Your presentation may cover multiple ECQ's and/or competencies. Mark at least one of each from the tables provided below: ECQ, Competency it addresses, and one of the Fundamental Competencies (*if applicable*). Also, see the attached SES Executive Core Qualifications information sheet for assistance in defining/identifying ECQ's and the attributes/competencies that serve as foundation for each ECQ. *We request that you do a presentation track for each of your workshops if you are presenting several workshops*

1. Workshop Title:
  
2. Presenter Name and Title (as it should appear in program):

<b>SENIOR EXECUTIVE SERVICE EXECUTIVE CORE QUALIFICATIONS (ECQ)</b> <i>Please mark the ECQ and competency/s that best describe the content of your workshop*</i>				
<input type="checkbox"/> <b>LEADING CHANGE</b>	<input type="checkbox"/> <b>LEADING PEOPLE</b>	<input type="checkbox"/> <b>RESULTS DRIVEN</b>	<input type="checkbox"/> <b>BUSINESS ACUMEN</b>	<input type="checkbox"/> <b>BUILDING COALITIONS</b>
<b>COMPETENCIES</b>  <input type="checkbox"/> Creativity and Innovation  <input type="checkbox"/> External Awareness  <input type="checkbox"/> Flexibility  <input type="checkbox"/> Resilience  <input type="checkbox"/> Strategic Thinking Vision	<b>COMPETENCIES</b>  <input type="checkbox"/> Conflict Management  <input type="checkbox"/> Leveraging Diversity  <input type="checkbox"/> Developing  <input type="checkbox"/> Others Team Building	<b>COMPETENCIES</b>  <input type="checkbox"/> Accountability <input type="checkbox"/> Customer Service <input type="checkbox"/> Decisiveness <input type="checkbox"/> Entrepreneurship <input type="checkbox"/> Problem Solving  <input type="checkbox"/> Technical Credibility	<b>COMPETENCIES</b>  <input type="checkbox"/> Financial Management  <input type="checkbox"/> Human Capital Management  <input type="checkbox"/> Technology Management	<b>COMPETENCIES</b>  <input type="checkbox"/> Partnering  <input type="checkbox"/> Political Savvy  <input type="checkbox"/> Influencing  <input type="checkbox"/> Negotiating
<b>FUNDAMENTAL COMPETENCIES</b> <i>We ask that you also mark the Fundamental Competency that best describes the content of your workshop (if applicable)</i>				
<input type="checkbox"/> Interpersonal Skills	<input type="checkbox"/> Oral Communication	<input type="checkbox"/> Integrity/Honesty	<input type="checkbox"/> Written Communication	<input type="checkbox"/> Public Service Motivation

3. Is your presentation copyrighted?
4. Do you allow LULAC to share/post your PowerPoint presentation on the FTI website?
5. Do you allow LULAC to record the workshop?
  - a. If yes, do you allow LULAC to share the recording of your workshop presentation with attendees?

## **F. Identify your additional AV Requirements**

The following standard AV equipment will be provided:

- 1. Laptop
- 2. Remote Control
- 3. Projector & Screen
- 4. Podium or Lavalier Microphone
- 5. Projector
- 6. +
- 7. +

Please list any additional needs. Additional requests will be considered based on cost and availability at conference site.

**League of United Latin American Citizens  
2023 Federal Training Institute (FTI)  
Senior Executive Service & Leadership Development Training**

**G. The workshops will take place from July 31, 2023 to August 5, 2023.**

NOTE: Each session will last approximately an hour and a half including 15minutes for Q&A's). Sessions will take place on the following dates.

Are you willing to present multiple times /dates? Yes/No

<b>Please indicate which dates you are available to present</b>	
Available Dates	Yes / No
Monday, July 31, 2023 Pre-conference Activities/Forums	
Tuesday, August 1, 2023 FTI Workshops	
Wednesday, August 2, 2023 FTI Workshops	
Thursday, August 3, 2023 FTI Workshops	
Friday, August 4, 2023 FTI Workshops/Roundtable Mentoring Sessions Closing Ceremony	



**League of United Latin American Citizens  
2023 Virtual Federal Training Institute (FTI)  
Senior Executive Service & Leadership Development Training**

H. If selected, how would you like to be notified? Please respond by marking one of the two options listed below and provide the information requested.

1)  Formal letter/invitation addressed to you and/or your supervisor.

If you marked option #1, please provide the following information:

Addressed to me

Addressed to my supervisor

- Supervisor Name:

- Title:

- Street Address:

- City, State, Zip Code

- E-Mail Address:

2)  I wish to be notified via E-Mail or via telephone call.

If you marked option #2, please provide an email or telephone number you can be reached at:

**Comments/Suggestions:**