League of United Latin American Citizens
2022 Federal Training Institute Senior Executive Service & Leadership Development Training

Request for Workshop Proposal: Application Package

LULAC is pleased to announce the Request for Proposals for the 2022 Federal Training Institute Senior Executive and Leadership Development Training Workshops. The Federal Training Institute will offer a series of leadership workshops that will take place from July 25th to July 29th in the Puerto Rico National Convention Center, San Juan, Puerto Rico. We invite you to submit a proposal to present at the aforementioned event.

We request that presenters agree to contribute their time and expertise pro-bono. Your collaboration, expertise, and knowledge will help nurture the development, growth, and motivation of government employees and/or those pursuing a career in the government. It will also encourage them to maximize their talents and pursue leadership positions.

The deadline to submit proposals is Friday, December 17, 2021. We look forward to your participation.

Sara E. Clemente

Sara E. Clemente Sosa
Director of Federal Affairs
The League of United Latin American Citizens (LULAC)
League of United Latin American Citizens
2022 Federal Training Institute Senior Executive Service & Leadership Development Training

We invite you to join the LULAC FTI Committee as a workshop presenter. Please fill out the following pages and be sure to submit your proposal by **Friday, December 17, 2021**.

**All information is required***

**A. Contact Information:**

a. Name:

b. Title:

c. Grade (if applicable):

d. Agency/Company/Organization

e. Address:

f. City, State, Zip Code

g. Email:

h. Telephone number where you can be reached:
   i. Office Phone:
   ii. Cell:
League of United Latin American Citizens
2022 Federal Training Institute Senior Executive Service & Leadership Development Training

Do you want to share your contact information with attendees via the LULAC FTI website? If so, please submit the information you would like to share below (email, phone number, etc.).

If you would not like to share your information with attendees, please leave this page blank and skip to page 4.

1. Name:

2. Organization:

3. Title:

4. Email:

5. Phone Number
League of United Latin American Citizens
2022 Federal Training Institute Senior Executive Service & Leadership Development Training

A. Biography* (2,000 characters or less):

B. Photograph

All selected workshop presenters are asked to submit a photo ("PNG"/"JPG" files with 300 DPI resolution) when submitting proposal. The same may be placed on the FTI website.

Please attach photo as separate file when submitting application package tofticollectiate@gmail.com.
League of United Latin American Citizens
2022 Federal Training Institute Senior Executive Service & Leadership Development Training

C. Workshop Information** — We ask that all workshop PowerPoint presentations be submitted to fticollegiate@gmail.com at least two weeks before presentation date.

a) Workshop Title:

b) Workshop Objective:

c) Workshop Description: (2,000 characters or less)
League of United Latin American Citizens  
2022 Federal Training Institute Senior Executive Service & Leadership Development Training

D. **Presentation Track (Required)***

Your presentation may cover multiple ECQ’s and/or competencies. Highlight at least one of each from the tables provided below: ECQ, Competency it addresses, and one of the Fundamental Competencies (*if applicable*). Also, see the attached SES Executive Core Qualifications information sheet for assistance in defining/identifying ECQ’s and the attributes/competencies that serve as foundations for each ECQ. We request that you do a presentation track for each of your workshops if you are presenting different topics.

1. Workshop Title:

2. Presenter Name and Title (as it should appear in program):

### SENIOR EXECUTIVE SERVICE EXECUTIVE CORE QUALIFICATIONS (ECQ)

*Please highlight the ECQ and competency/s that best describe the content of your workshop*  

<table>
<thead>
<tr>
<th>Competencies</th>
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<tbody>
<tr>
<td>Leading Change</td>
<td>Leading People</td>
<td>Results Driven</td>
<td>Business Acumen</td>
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<td>Creativity and Innovation</td>
<td>Conflict Management</td>
<td>Accountability</td>
<td>Financial Management</td>
<td>Partnering</td>
</tr>
<tr>
<td>External Awareness</td>
<td>Leveraging Diversity</td>
<td>Customer Service</td>
<td>Human Capital Management</td>
<td>Political Savvy</td>
</tr>
<tr>
<td>Flexibility Resilience Strategic Thinking Vision</td>
<td>Developing Others</td>
<td>Decisiveness</td>
<td>Entrepreneurship</td>
<td>Influencing Negotiating</td>
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<td></td>
<td>Team Building</td>
<td>Strategic Thinking Vision</td>
<td>Problem Solving</td>
<td>Technical Credibility</td>
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### FUNDAMENTAL COMPETENCIES

*Please highlight the Fundamental Competency that best describes the content of your workshop (if applicable)*

<table>
<thead>
<tr>
<th>Competencies</th>
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<tbody>
<tr>
<td>Interpersonal Skills</td>
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<tr>
<td>Oral Communication</td>
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<tr>
<td>Integrity/ Honesty</td>
</tr>
<tr>
<td>Written Communication</td>
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<tr>
<td>Public Service Motivation</td>
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</tbody>
</table>
League of United Latin American Citizens
2022 Federal Training Institute Senior Executive Service & Leadership Development Training

d) Is your presentation copyrighted?
   ___Yes  ___No

e) Do you allow LULAC to share/post your PowerPoint presentation on the FTI website?
   ___Yes  ___No

f) Do you allow LULAC to record the workshop session?
   ___Yes  ___No

g) If yes, do you allow LULAC to share the recording of your workshop presentation with attendees?
   ___Yes  ___No

Identify your AV Requirements
The following standard AV equipment will be provided: Laptop, Remote Control, Projector, Screen and Podium or Lavaliere Microphone. Please list any additional AV requirements. Additional requests will be considered based on cost and availability at conference site.

1.
2.
3.
4.
The workshops will take place from July 25th through July 29th.

Please note Monday, July 25th will consist of Pre Conference Workshops only.

NOTE: Each session will last approximately an hour and an a half (including 15 minutes for Q&A’s). Sessions will take place on the following dates.

- Are you willing to present multiple times /dates?
  - _____Yes  _____No

<table>
<thead>
<tr>
<th>Please indicate “yes” for dates you are available to present</th>
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<tbody>
<tr>
<td>Monday, July 25, 2022</td>
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<tr>
<td>Tuesday, July 26, 2022</td>
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<tr>
<td>Wednesday, July 27th, 2022</td>
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<td>Thursday, July 28th, 2022</td>
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<td>Friday, July 29th, 2022</td>
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</tbody>
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League of United Latin American Citizens
2022 Virtual Federal Training Institute (FTI)
Senior Executive Service & Leadership Development Training

H. If selected, how would you like to be notified? Please respond by highlighting one of the two options listed below and provide the information requested.

1) Formal letter/invitation addressed to you and/or your supervisor. ____

If you checked option #1, please provide the following information:

   o Addressed to me ____

   o Addressed to my supervisor ____

   • Supervisor Name:

   • Title:

   • Street Address:

   • City, State, Zip Code

   • E-Mail Address:

2) I wish to be notified via E-Mail or via telephone call ____

If you highlighted option #2, please provide an email or telephone number you can be reached at.

Comments/Suggestions: