



**League of United Latin American Citizens
2020 Virtual Federal Training Institute Partnership
Senior Executive Service & Leadership Development Training**

Request for Workshop Proposal: Application Package

LULAC is pleased to announce a Request for Proposal for the 2020 Virtual FTIP Senior Executive and Leadership Development Training workshops. The dates for the Virtual FTIP are August 18 through September 29, 2020. We invite you to submit a proposal to present at the aforementioned event.

We request that presenters agree to contribute their time and expertise pro-bono. Your collaboration, expertise, and knowledge will help nurture the development, growth, and motivation of government employees and those pursuing a career in the government. It will also encourage them to maximize their talents and pursue leadership positions within the federal government.

The deadline to submit proposals is Tuesday, June 30th, 2020. All PowerPoint presentations must be submitted to Ramiro Hernandez at Rhernandez@lulac.org and Fiorenza Herrera at Fherrera@lulac.org at least two weeks before the day of presentation.

Sara E Clemente

Sara E Clemente Sosa
Director of Federal Affairs
The League of United Latin American Citizens (LULAC)

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**Do you want to share your contact information with attendees via the LULAC FTI website?
If so, please submit the information you would like to share below (email, phone number, etc.).
If not, write NO.**

- **Name:**

- **Organization:**

- **Title:**

- **Email:**

- **Phone Number:**

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B. Biography (2,000 characters or less):

C. Photograph

All selected workshop presenters are asked to submit a photo ("PNG"/"JPG" files with 300 DPI resolution) when submitting proposal. The same may be placed on the FTI website. Please attach picture as separate file when submitting application package.

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- Is your presentation copyrighted?

Yes ____ **No** ____

- Do you allow LULAC to share/post your PowerPoint presentation on the FTI website?

Yes ____ **No** ____

- Do you allow LULAC to record the workshop session?

Yes ____ **No** ____

- If yes, do you allow LULAC to share the recording of your workshop presentation with attendees?

Yes ____ **No** ____

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E. Presentation Track

Your presentation may cover multiple ECQ's and/or competencies. Select at least one of each from the tables provided below: ECQ, Competency it addresses, and one of the Fundamental Competencies (*if applicable*). Also, see the attached SES Executive Core Qualifications information sheet for assistance in defining/identifying ECQ's and the attributes/competencies that serve as foundations for each ECQ. We request that you do a presentation track for each of your workshops if you are presenting different topics.

- Workshop Title:
- Presenter Name and Title (as it should appear in program):

SENIOR EXECUTIVE SERVICE EXECUTIVE CORE QUALIFICATIONS (ECQ)					
<i>Please select the ECQ and competency/s that best describe the content of your workshop</i>					
<p>Leading Change</p> <p>○ <u>Competencie</u></p> <ul style="list-style-type: none"> ○ Creativity and Innovation ○ External Awareness ○ Flexibility ○ Resilience ○ Strategic Thinking ○ Vision 	<p><input type="checkbox"/> Leading People</p> <p><u>Competencies</u></p> <ul style="list-style-type: none"> ○ Conflict Management ○ Leveraging Diversity ○ Developing Others ○ Team Building 	<p>Results Driven</p> <p><u>Competencies</u> -</p> <ul style="list-style-type: none"> ○ Accountability ○ Customer Service ○ Decisiveness ○ Entrepreneurship ○ Problem Solving ○ Technical Credibility 	<p>Business Acumen</p> <p><u>Competencies</u></p> <ul style="list-style-type: none"> ○ Financial ○ Management ○ Human Capital ○ Management ○ Technology ○ Management 	<p>Building Coalitions</p> <p><u>Competencies</u></p> <ul style="list-style-type: none"> ○ Partnering ○ Political Savvy ○ Influencing Negotiating 	
FUNDAMENTAL COMPETENCIES					
<i>We ask that you also select the Fundamental Competency that best describes the content of your workshop (if applicable)</i>					
<input type="checkbox"/> Interpersonal Skills	<input type="checkbox"/> Oral Communications	<input type="checkbox"/> Integrity/Honesty	<input type="checkbox"/> Written Communication	<input type="checkbox"/> Continual Learning	<input type="checkbox"/> Public Service Motivation

The workshops will take place August 18 – September 29, 2020. You can also refer to the attached flyer.

NOTE: With the exception of August 18 (this is the date of the plenary session, which will take place at 1:30 PM EST), all presentation dates have a morning session and an afternoon session. Each session will last approximately an hour and fifteen minutes (including 15 minutes for Q&A’s). Sessions will take place at the following times.

- Morning Sessions 11:30 am – 12:45 pm EST
- Afternoon Sessions 1:30 pm – 2:45 pm EST

Please use the chart below to check all dates you are available to present. Make sure to specify which session — morning or afternoon — you would like to present in.

- Are you willing to present multiple times / dates?

Yes ___ No ___

DATES	WORKSHOP TITLE	AM TIME SLOT	PM TIME SLOT
		11:30 am to 12:45 pm	1:30 pm to 2:45 pm
Tuesday, August 18, 2020	Plenary Session		
Thursday, August 20, 2020			
Tuesday, August 25, 2020			
Thursday, August 27, 2020			
Tuesday, September 1, 2020			
Thursday, September 3, 2020			
Tuesday, September 8, 2020			
Thursday, September 10, 2020			
Tuesday, September 22, 2020			
Thursday, September 24, 2020			
Tuesday, September 29, 2020	Closing Ceremony		

F. Have you ever presented on a virtual platform?

Yes ___ No ___

G. Are you familiar with the virtual software GoToWebinar / WebX?

Yes ____ No ____

H. Would you be interested in participating in a GoToWebinar / WebX tutorial?

Yes ____ No ____

Please note that all presenters will be required to participate in a presentation rehearsal a week before their presentation. Additionally, presenters must be available an hour before the actual presentation to ensure the system is running properly.

I. If selected, how would you like to be notified? Please respond by checking one of the two options listed below and provide the information requested.

1) ____ Formal letter/invitation addressed to you and/or your supervisor.

If you checked option #1, please provide the following information:

- Addressed to me ____
- Addressed to my supervisor ____
 - Supervisor Name:
 - Title:
 - Street Address:
 - City, State, Zip Code
 - E-Mail Address:

2) ____ I wish to be notified via E-Mail or via telephone call.

If you checked option #2, please provide email or telephone number you can be reached at.

J. The 2021 LULAC National Convention will be taking place in Albuquerque, New Mexico. Within the convention, we will once again conduct the Federal Training Institute on Tuesday, July 21 through Friday, July 25, 2021. Would you be interested in joining us as a speaker?

Yes ___ No ____

Comments/Suggestions: