



LEAGUE *of* UNITED
LATIN AMERICAN
CITIZENS

Remote Internship



Policy and Legislature

Organization Background:

The League of United Latin American Citizens was founded in 1929. LULAC is the oldest and largest member based organization in the United States. Our mission is to advance the economic condition, educational attainment, political influence, housing, health and civil rights of the Latino Population in the United States and Puerto Rico. LULAC empowers Latino families through advocacy and direct service programs in 35 states, the District of Columbia and Puerto Rico. Annually, LULAC engages its network of 135,000 community volunteers organized into over 1,000 councils, 68 community technology centers and 18 LULAC National Educational Service Centers (LNEC) in community programs in civic engagement, civil rights, economic empowerment, education, health, housing, immigration, public policy and technology.

Qualifications:

LULAC is seeking an energetic undergraduate student interested in policy, politics, advocacy, and research. Candidate must have an interest in issues impacting the Latino community including education, health care, immigration, civil rights, LGBTQ rights, housing, the environment, labor, the economy, among others. Please see LULAC Platform to review issues LULAC works on. Candidate must have excellent oral and written communication, research, and organizational skills. The selected intern will assist with special events and assist in any other capacity needed as it pertains to LULAC's policy agenda.

Interns are expected to dedicate a minimum of 26 hours a week for 8 – 10 weeks. Flexible schedules permitted. Must have computer and Internet access.

Responsibilities:

- Conduct legislative research and update policy fact sheets for upcoming events.
- Help identify speakers for panels, draft invitations, conduct follow-up, and secure participants for national events.
- Coordinate panels, assist with speaker orientation materials, scripts and event registration.
- Connect and liaise with target Congressional offices and agencies Assist with making appointments on Capitol Hill and with agencies as needed;
- Assist in the research and writing of policy pieces for the LULAC National News Magazine, LULAC blog, Capitol Hill correspondence, and other publications as necessary;
- Help update content for LULAC Policy webpage.

Education:

- Junior or Senior in College
- Minimum 3.0 GPA
- Major
 - Political Science
 - Law
 - Public Policy
 - Chicano Studies

How to Apply:

Please visit www.lulac.org/internships. Send resume, writing sample, and cover letter expressing interest in the position to internships@LULAC.org. Please include "Policy and Legislature" in your email subject line.



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www.LULAC.org / @LULAC