



LEAGUE *of* UNITED  
LATIN AMERICAN  
CITIZENS

Remote  
Internship



# Corporate Development Coordinator

## **Organization Background:**

The League of United Latin American Citizens was founded in 1929. LULAC is the oldest and largest member based organization in the United States. Our mission is to advance the economic condition, educational attainment, political influence, housing, health and civil rights of the Latino Population in the United States and Puerto Rico. LULAC empowers Latino families through advocacy and direct service programs in 35 states, the District of Columbia and Puerto Rico. Annually, LULAC engages its network of 135,000 community volunteers organized into over 1,000 councils, 68 community technology centers and 18 LULAC National Educational Service Centers (LNESEC) in community programs in civic engagement, civil rights, economic empowerment, education, health, housing, immigration, public policy and technology.

## **Qualifications:**

The corporate development intern will contribute towards increasing revenue growth and as a consequence, the development of the organization as a whole. This internship provides the opportunity to build long-term and collaborative partnerships for LULAC within corporate America. These include partnerships for our national events and programs.

Interns are expected to dedicate a minimum of 26 hours a week for 8 – 10 weeks. Flexible schedules permitted. Must have computer and Internet access.

**Responsibilities:**

- Assist in the development of project specific letters, sponsorship mailings, solicitation packets, proposals and fulfillment reports for annual partnerships.
- Support annual mailings to current and potential funders.
- Assist with data entry in updating corporate contacts.
- Help identify potential corporate donors.
- Research potential sponsors for specific events
- Manage corporate on-line registration for specific events.
- Provide support to the corporate relations team as needed.

**Education:**

- Junior or Senior in College
- Minimum 3.0 GPA
- Major
  - Nonprofit Management
  - Business
  - Public Relations

**How to Apply:**

Please visit [www.lulac.org/internships](http://www.lulac.org/internships). Send resume, writing sample, and cover letter expressing interest in the position to [internships@LULAC.org](mailto:internships@LULAC.org). Please include “Corporate Development Internship” in your email subject line.



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AMERICAN CITIZENS

[www.LULAC.org](http://www.LULAC.org) / @LULAC