



League of United Latin American Citizens

Democracy Change Agent Intern

Organization Overview:

The League of United Latin American Citizens is the largest and oldest volunteer-based organization that empowers Hispanic Americans and builds strong Latino communities. Headquartered in Washington, DC, with more than 1000 councils around the United States and Puerto Rico, LULAC's programs, services and advocacy address the most important issues for Latinos, meeting critical needs of today and the future.

Internship Qualifications:

LULAC is seeking energetic undergraduate and graduate students interested in civic education, voter registration, Get Out the Vote, immigrant integration, organizing, and mobilization.

Candidates must have excellent oral and written communication, research, and organizational skills. Having organizer skills and/or campaign experience is a plus. The selected intern will assist with the management of the Democracy program, LULAC National Convention, Development, and Immigration Program, Town Halls, and Outreach. They will also assist in any other capacity needed as it pertains to LULAC's programs. Current LULAC programs serve communities across the United States.

Internship Responsibilities and Duties by Quarter (Duties may overlap for semester candidates):

Winter (January-March):

- Assist with the organizing, logistics, outreach, and implementation of national events;
- Support the civic engagement and immigration section of the LULAC website;
- Assist in the research and writing of civic engagement/immigration pieces for the LULAC National News Magazine and other publications as necessary;
- Assist in the development of upcoming LULAC regional, state, and local events across the U.S. as needed;
- Work with our network of Councils to assist in capacity building as needed.
- Assist with the Emerge Latino Conference, Legislative Conference & Gala.

Spring (March-June):

- Assist with the planning and implementation of civic engagement programs;
- Assist with outreach to increase general knowledge on the importance of voting;
- Work with LULAC Councils to increase visibility for the LULAC National Convention;
- Assist with planning and executing workshops for the LULAC National Convention;
- Assist in the research and writing of civic engagement/immigration pieces for the LULAC National News Magazine and other publications as necessary;
- Assist with the planning and execution of workshops for the Women's Conference as needed.

Summer (June-August):

- Assist with campaigns including research, planning, and implementation;
- Assist with outreach for the LULAC National Convention;
- Support the programs section of the LULAC website;

- Assist in the research and writing of civic engagement/immigration pieces for the LULAC National News Magazine and other publications as necessary;
- Assist in the development of upcoming LULAC events across the U.S. as needed;
- Work with our network of Councils to develop capacity at the local level.

Fall (September-December):

- Assist with collecting and analyzing program data;
- Assist in the research and writing of civic engagement/immigration pieces for the LULAC National News Magazine and other publications as necessary;
- Implement electoral work including general voter education, early voting/caucus campaigns, voter registration, Get Out the Vote, and Election day operations;
- Assist in the development of upcoming LULAC events across the U.S. as needed.

Stipend:

\$100.00 travel stipend.

How to Apply: Please send a resume, writing sample, unofficial transcript, and cover letter expressing interest in the position and date of availability to Beatriz Paz at Internships@LULAC.org. Please include "Democracy Internship" in your email subject.

LULAC is committed to diversity among its staff, and recognizes that its continued success requires the highest commitment to obtaining and retaining a diverse staff that provides the best quality services to supporters and constituents. LULAC is an equal opportunity employer and it is our policy to recruit, hire, train, promote, and administer any and all personnel actions without regard to sex, race, age, color, creed, national origin, religion, economic status, sexual orientation, veteran status, gender identity or expression, ethnic identity or physical disability, or any other legally protected basis. LULAC will not tolerate any unlawful discrimination and any such conduct is strictly prohibited.

www.LULAC.org