

The Art of Inclusive Leadership

Leveraging Your Role as a Leader to Develop and Sustain an Empowered and Diverse Workforce

> UNITED STATES PATENT AND TRADEMARK OFFICE

Welcome!

Interviewer: do you have any experience in a leadership role?

Me: well, I am the admin for a Whatsapp group





Level-setting: Definitions

- Diversity = Having a seat at the table
- Inclusion = Having a voice
- Belonging = Having that voice be heard



All three are equally important to have in an organization.



What Is Inclusion/Inclusivity?





What Makes an Inclusive Leader?





Prior Workshops Recap: Types of Leaders

Traditional

Transactional

Autocratic

- Laissez Faire
- Transactional

Transformational

- Participative
- Democratic
- Situational

Q1: Which is your "default" style?

Q2: To which category does the inclusive leader belong?





The Goal: Inclusive Leadership

Inclusive Leadership model created by The Soul of Business.



Major Characteristics of Inclusive Leaders

- Committed
- Brave/Courageous
- Aware of Biases
- Curious
- Culturally Competent
- Collaborative



Inclusive leaders have a high Emotional Intelligence quotient (EQ)!



Emotional Intelligence and Inclusive Leadership

- Emotional Intelligence is a necessary key ingredient to effectively lead people, who then manage processes
- It is the level of your ability to understand yourself and others, what motivates you and them and how to work cooperatively with them to achieve results.
- Your EQ is directly related to how well you are able to lead others.



Emotional Intelligence and Inclusive Leadership (con't)

- > Do You have a high EQ?
 - Self-awareness Awareness of your emotions and capabilities
 - Self-regulation Self control, conscientiousness, adaptability
 - **Motivation** Determining commitment, optimism and drive
 - **Empathy** Recognizing how others feel; anticipating needs
 - Social/Interpersonal Skills Soft skills (negotiating, influencing, collaboration, networking)



Inclusive Leadership: Commitment

- Inclusive leaders have a deep sense of fairness
- Devote time, energy and resources toward creating a culture of value and belonging; this aligns with their values
- Able to combine intellect (business case for D&I) with emotion (viewing people as more than resources)





Inclusive Leadership: Bravery/Courage

Inclusive leaders:

- **Challenge** entrenched cultures and accepted thinking/practices
- Act on their convictions and principles (personal risk-taking)
- Recognize their limitations and seek feedback to overcome those limitations
- Admit to and learn from mistakes
- Hold themselves and others accountable





Inclusive Leadership: Aware of Biases

> Inclusive leaders know:

- Biases inhibit objective decision-making; and
- Promote self-cloning
- Not sharing authority, power or credit is discouraging and damages relationships

> They make an effort to:

- Set aside their personal interests and agendas
- ID their own biases to prevent them from influencing decision-making
- Develop and implement policies/processes to prevent organizational biases

Inclusive Leadership: Curious

- Inclusive leaders are lifelong learners
 - Open-minded
 - Like to be exposed to new/different things and ideas
 - Get bored with the status quo
 - Want to know about others
 - Set stretch goals for themselves and others
 - Seek to improve themselves (always evolving)
- Engage in respectful questioning
- Refrain from making fast judgments



Inclusive Leadership: Culturally Competent

- Inclusive leaders are culturally intelligent and promote cultural competence by:
 - Demonstrating self awareness of their own culture and perceptions of it by others
 - Learning about other cultures
 - Practicing the ability to understand, communicate with and effectively interact with people of other cultures
- Are aware of how stereotypes can be a negative influence and seek to learn and share their knowledge with others

Inclusive Leadership: Collaborative

- Inclusive leaders are able to work through and with others to achieve goals by:
 - **Communicating** clearly, often and in a timely manner
 - Empowering and developing others
 - Unifying individuals by creating a group identity and shared goals
 - **Creating line-of-sight** to provide purpose and meaning
 - **Understanding** how different thinkers respond to change and mitigating negative emotions
 - Devising intentional opportunities for creativity/innovation



Transforming Into an Inclusive Leader

- Being placed in a position of leadership is often where individuals plateau and rely solely on their default styles
- There is a difference between being in a position of leadership and being a leader!
- A continual process of evolution—both personal and professional—is necessary





Ways to Become an Inclusive Leader

- Learn more about yourself and others via assessments:
 - Meyers-Briggs Personality Type
 Inventory® (MBTI)
 - <u>Dominance, Influence, Steadiness</u> <u>and Conscientiousness</u>[®] (DiSC) Assessment
 - <u>Riso-Hudson Enneagram Type</u> <u>Indicator</u>®(RHETI)





Intentionally connect with others

- Invite coworkers out for coffee or lunch
- Offer to listen, without judgment, to a problem, situation or story
- Encourage someone with a compliment or affirmation
- Leave a thank you note
- Leverage humor
- Create opportunities for brainstorming and creativity





- Learn about people, places, customs and cultures that differ from your own
 - Join an Employee Resource Group (ERG) or Affinity Group
 - Participate in Special Emphasis Month observances
 - Make an effort to understand about the challenges, successes and contributions of other communities
 - Watch foreign-language television shows for films, or listen to music from around the world
 - Study a new language (start with basic phrasing)

Remember: Respectful questioning is never a bad thing!

- Reach up/across: Work with a coach or mentor to help identify areas needing improvement or to solicit guidance
- Reach back: Become a coach or mentor to someone else
- Become an Executive Advisor or Champion for an ERG or other employee group





Keep enhancing your EQ

• The higher your EQ, the better your overall leadership skills

> Never stop learning or evolving

- Continue assessing yourself and making adjustments
- Read as much as you can (e.g., books, articles, magazines, etc.)
- Research leadership styles, particularly inclusive leadership



Questions





Contact Info



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