



## 2025 NATIONAL LULAC AMENDMENTS COMMITTEE

### TEMPLATE FOR LULAC COUNCIL USE: PROPOSED AMENDMENTS

[PLEASE CHECK THE APPROPRIATE PROPOSED AMENDMENT ACTION BELOW]

#### 1. PROPOSED NEW AMENDMENT \_\_\_\_ Duties of the National Treasurer – Article VIII, Section 9(e)

(New Amendment Article and/or Section and resequencing required, as appropriate, if adopted: Provide Details in Rationale portion of the Template)

#### 2. PROPOSAL TO AMEND to STRIKE OUT OLD LANGUAGE ☒ and/or INSERT NEW LANGUAGE ☒

(Existing Article to Amend or Section language to strike or insert change: Provide Details in Rationale portion of the Template)

CURRENT ARTICLE/LANGUAGE	PROPOSED LANGUAGE OR STRIKEOUT	NEW WORDING IF ADOPTED
Article VIII, National Officers Section 9 – Duties and Responsibilities of National Officers, (e) Treasurer:  e. National Treasurer: (1) To receive and place in a bank designated by the Treasurer with the approval of the National Executive Committee all monies paid into the National Treasury such as charter fees, membership dues, assessments, contributions and donations, and payments for pins, Constitutions and other items which the League provides for sale to members. Said monies may be deposited under various accounts as may be approved by the National Board of Directors or as provided for in the Constitution and Bylaws; (2) To cause his/her signature and that of the National President to be registered at the bank and to co-sign all checks for disbursements for authorized expenditures with the National President; (3) To keep and maintain up to date a set of books as dictated by proper accounting procedures;	Article VIII, National Officers Section 9 – Duties and Responsibilities of National Officers, (e) Treasurer:  <del>e. National Treasurer: (1) To receive and place in a bank designated by the Treasurer with the approval of the National Executive Committee all monies paid into the National Treasury such as charter fees, membership dues, assessments, contributions and donations, and payments for pins, Constitutions and other items which the League provides for sale to members. Said monies may be deposited under various accounts as may be approved by the National Board of Directors or as provided for in the Constitution and Bylaws; (2) To cause his/her signature and that of the National President to be registered at the bank and to co-sign all checks for disbursements for authorized expenditures with the National President; (3) To keep and maintain up to date a set of books as dictated by proper accounting procedures; (4) To make written monthly reports to the members of the National Executive Committee on the status of the National Treasury, showing all income received and its sources, accounts receivable, disbursements with the names of payees and the cause of each thereof;</del>	ARTICLE VIII National Officers  e. National Treasurer: Working with the National Chief Financial Officer (CFO)- (1) Provides the National Board with quarterly reports that reflect monies paid into the National Treasury, such as charter fees, membership dues, assessments, donations, sales, as well as expenditures, and an overall financial assessment of the health of the organization on a strategic level. (2) Ensures financial information is available and provided to the National Executive Committee and the National Board of Directors in preparation for scheduled meetings requiring a financial report; (3) Ensures an audit is conducted of the accounts by a Certified Public Accountant who may be a LULAC member but not a member of the National Board of Directors or of the National Office Staff. This audit should be carried out in May or June but before the National Convention, at which time he/she will turn it over to the National LULAC Auditing Committee along with quarterly financial reports; (4) Executes a signed Non-Disclosure Agreement (NDA) ensuring sensitive financial information for internal LULAC Board and Executive Committee use is safeguarded. Internal controls for handling of sensitive



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<p>(4) To make written monthly reports to the members of the National Executive Committee on the status of the National Treasury, showing all income received and its sources, accounts receivable, disbursements with the names of payees and the cause of each thereof, encumbered amounts, and balances of all accounts. Said reports shall be made within thirty days of the close of each month;</p> <p>(5) To require by authority of this Constitution a quarterly financial report and an annual audited financial statement from the Chairman and Board of Directors of each LULAC subsidiary corporation, including the LULAC Foundation, the LULAC Education Service Centers, LULAC Communications, Inc., SER, Jobs for Progress and each LULAC Housing project;</p> <p>(6) To see that all outstanding accounts of the National Office, with the exception of last minute National Convention expenses pertaining to the National President and authorized staff, have been settled by the time he or she closes the books for auditing purposes and reports to the National Assembly;</p> <p>(7) To cause an audit to be made of the accounts by a Certified Public Accountant who may be a LULAC member but not a member of the National Board of Directors or of the National Office Staff. Said audit to be carried out in May or June but before the National Convention, at which time he/she will turn it over to the National LULAC Auditing Committee along with his/her books of accounts, canceled checks, receipts, quarterly and audit reports of the housing projects, and other documentation;</p> <p>(8) To turn over to his/her successor a check or checks for the full amounts in each bank account, the complete set of accounting records, audit reports or his/her accounts and those of the Housing Projects, and any other documentation pertaining thereto.</p>	<p><del>encumbered amounts, and balances of all accounts. Said reports shall be made within thirty days of the close of each month;</del></p> <p><del>(5) To require by authority of this Constitution a quarterly financial report and an annual audited financial statement from the Chairman and Board of Directors of each LULAC subsidiary corporation, including the LULAC Foundation, the LULAC Education Service Centers, LULAC Communications, Inc., SER, Jobs for Progress and each LULAC Housing project;</del></p> <p><del>(6) To see that all outstanding accounts of the National Office, with the exception of last minute National Convention expenses pertaining to the National President and authorized staff, have been settled by the time he or she closes the books for auditing purposes and reports to the National Assembly;</del></p> <p><del>(7) To cause an audit to be made of the accounts by a Certified Public Accountant who may be a LULAC member but not a member of the National Board of Directors or of the National Office Staff. Said audit to be carried out in May or June but before the National Convention, at which time he/she will turn it over to the National LULAC Auditing Committee along with his/her books of accounts, canceled checks, receipts, quarterly and audit reports of the housing projects, and other documentation;</del></p> <p><del>(8) To turn over to his/her successor a check or checks for the full amounts in each bank account, the complete set of accounting records, audit reports or his/her accounts and those of the Housing Projects, and any other documentation pertaining thereto.</del></p>	<p>financial information requires the Treasurer's and CFO's cooperation and collaboration.</p> <p>(5) Ensures that financial matters when issues arise, are resolved internally with the President and the National Executive Committee, as needed.</p> <p>(6) Ensures all information and documentation in his/her possession is turned over to the next Treasurer, as soon as possible, but not later than 30 days from vacating this position.</p>
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quarterly and audit reports of the housing projects, and other documentation; (8) To turn over to his/her successor a check or checks for the full amounts in each bank account, the complete set of accounting records, audit reports or his/her accounts and those of the Housing Projects, and any other documentation pertaining thereto.		
SUBMITTED BY: [List Council(s) # and Location(s)]		
LULAC Council 3309, Long Beach, California		
RATIONALE: [Please provide concise impact that this proposed change can improve for the benefit of the LULAC organizational operations.] <i>The amended language recognizes that LULAC's financial operation has evolved. LULAC employs a professional Chief Financial Officer (CFO) with proper certifications in financial management and years of experience working in the non-profit sector. The elected Treasurer has a one-year term for a maximum of four years. There is no guarantee that the elected Treasurer in one year will be re-elected the next year. That instability and lack of continuity for the currently described duties of Treasurer is resolved by this new description of the duties of Treasurer, in the interest of the long-standing health and continuity of LULAC. Given the sensitive nature of internal financial information and the special and unique access of the Treasurer and potential to do harm to the organization, a Non-Disclosure Agreement (NDA) is critically important. Information that appeared in a blogger's posts this past year and access provided to an unauthorized person, reflected inaccurate, incomplete, and weaponized information against LULAC. The time to update LULAC National Treasurer duties for the 21<sup>st</sup> century and beyond is now.</i>		
Amendments and Constitution Committee Recommendation <sup>1</sup> : Submitted as required by Constitution and Committee Instructions. Recommend Adoption based on rationale and the reality that the financial matters of LULAC evolved years ago when a professional CFO position was created. The financial management world has moved on from the early days of LULAC when there was not a CFO position.		

### For Amendments and Constitution Committee Recommendation USE ONLY:

Date Received @ National		
Date of Committee Consideration		
Committee NOTES:		

<sup>1</sup> Amendments Committee's consideration criteria set out in the LULAC Constitution and Bylaws Article XIV, Section 2(f).