



League of United Latin American Citizens (LULAC)

Federal Training Institute (FTI) Workshop Presenter Proposal Package

LULAC is pleased to announce a Request for Proposal for the **Federal Training Institute** leadership workshops. We cordially invite you to submit a proposal to present at the FTI to be held during the 86th LULAC National Convention and Exposition in Salt Lake City, Utah at the Salt Palace Convention Center July 7th through July 11th, 2015.

LULAC is a nonprofit organization; therefore, we request that presenters agree to contribute their time and expertise **pro-bono**. Your collaboration, expertise and knowledge will help nurture the development; growth; and motivation of government employees to maximize their talents and encourage them to pursue leadership positions within the Federal government.

Sara E Clemente Sosa

Sara E Clemente Sosa
Director of Federal Affairs
The League of United Latin American Citizens (LULAC)

FEDERAL TRAINING INSTITUTE (FTI)



LEAGUE OF UNITED LATIN AMERICAN CITIZENS FEDERAL TRAINING INSTITUTE (FTI) WORKSHOP PRESENTER PROPOSAL PACKAGE

2015 FTI PRESENTER FORMS

COMPLETE AND EMAIL PRESENTER PACKAGE TO

SCLEMENTE@LULAC.ORG

NO LATER THAN DECEMBER 31ST, 2014

FEDERAL TRAINING INSTITUTE (FTI)

FEDERAL TRAINING INSTITUTE (FTI) WORKSHOP PRESENTER PROPOSAL FORM

We invite you to join the LULAC FTI committee as a workshop presenter. Your expertise and knowledge will help nurture the development and growth of current and future government employees while motivating them to maximize their talents and encourage others to join the government ranks.

We request you complete the forms and submit your proposal by December 31, 2015.

(*Required Information)

A. Contact Information:

*Name:

*Title:

* Grade: (If applicable)

*Agency/Company/Organization:

*Address:

*City, State Zip Code

*E-mail:

*Phone or Cell Phone #:

Please provide number where we may reach you if there is a need to contact you

Fax:

FEDERAL TRAINING INSTITUTE (FTI)

B. *Biography: (150 words or less)

C. Photograph

All selected workshop presenters are asked to submit a photo (“.jpg” with 300 DPI resolution) when submitting a proposal. Please submit as an attachment along with this package.

D. Workshop Information:

Workshop Title:

Workshop Description:

FEDERAL TRAINING INSTITUTE (FTI)

E. Presentation Track

Indicate the ECQ your workshop will address. Your presentation may cover multiple ECQ's, please select at least one.

- ECQ 1 Leading Change
- ECQ 2 Leading People
- ECQ 3 Results Driven
- ECQ 4 Business Acumen
- ECQ 5 Building Coalitions

F. Are you willing to present workshop multiple times? Yes No

G. Identify your AV Requirements

Standard AV equipment provided: Laptop, Projector, Screen and Podium or Lavalier Microphone. Please list any additional AV requirements. Additional requests will be considered based on cost and availability at conference site.

1.
2.
3.
4.

H. If selected, how would you like to be notified? Please respond by checking one of the appropriate options listed below and provide the information requested.

Formal letter/invitation addressed to you and/or your supervisor.
If so, please provide the following information: Name(s), title, mailing address of individual(s) and E-mail address of all parties that need to be notified.

1. Supervisor Name:

Title:

Street Address:

City, State, Zip Code

FEDERAL TRAINING INSTITUTE (FTI)

E-Mail Address:

2. Supervisor Name

Title:

Street Address:

City, State, Zip Code

E-Mail Address

E-Mail

Please provide E-Mail address:

Telephone Call

Please provide telephone number:

Comments: